**Quotation Form**

**Name of Bidder:**

**Date of Bid:**

**Request for Quotation No:**

**Currency of Bid price:**

**Delivery time**

**Expiration of Validity of Quotation**

|  |  |  |  |
| --- | --- | --- | --- |
| Item No. | Price/unit | Quantity | Delivery schedule |
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**In your offer, please include:**

1. Signed confirmation of specifications of items offered
2. Quality standard of the products, if applicable

*Vendor’s Comments:*

**I hereby certify that this company, which I am duly authorized to sign for, accepts the terms and conditions of UNFPA (**<http://www.unfpa.org/resources/unfpa-general-conditions-contract> **) and we will abide by this quotation until it expires.**

**Name and title Date and Place**