**Vacancy Announcement**

**The UNFPA Country Office in Yemen Sana’a is looking to fill the post of :**

Post title: Sub National Reproductive Health Coordinator

Category: Service Contract

Post number: UNFPA/YE/SC/RH/2019/01

Duty station: UNFPA- Sana’a hub field office

Duration: One year with a possibility for extension

UNFPA has consistently advocated for putting Reproductive Health (RH) at the heart of its humanitarian intervention and having a strong emphasis on the humanitarian agenda in Yemen. Within this context, UNFPA is focusing advocating for and supporting interventions geared to respond to the reduction of maternal and newborn deaths as well as provide life-saving care and treatment. After the emergence of the crisis in Yemen, the UN has adopted a decentralised approach of opening operational hubs with a view to have a wider coverage of providing the humanitarian aid to the affected population. UNFPA is among the UN Agencies that is striving to strengthen its presence in area operational hubs with a view to improve UNFPA’s humanitarian coordinated assistance to the women and young girls’ needs on reproductive health services. Given this context, UNFPA is seeking to recruit and deploy RH Coordinator to Sana’a Hub field office.

**Duties and Responsibilities**

Under the direct supervision of Sana’a Hub Field Office Head, the RH Programme Analyst and in consultation with the International RH coordinator and under the overall guidance of the Humanitarian Coordinator based in Sana’a the incumbent will be expected to perform the following functions:

1. **RH Coordination**

* Coordinate, communicate and collaborate with the health cluster coordinator and actively participate in health coordination meetings, providing information and rising strategic and technical issues and concerns,
* Conduct regular RH stakeholder meetings at sub-national levels (Sana’a, Amanat AlAsimah, Amran, Dhammar, AlBayda and Marieb) to identify gaps and propose solutions and strategize the implementation of the MISP and to provide MISP resource materials,
* Strengthen coordination at the sub national level,
* Ensure regular communication among all levels and report back to the health cluster at Sana’a hub level on key conclusions, challenges requiring resolution (e.g. policy or other barriers that restrict the population's access to RH services),
* Identify synergies and gaps and avoid duplication of efforts and parallel structures,
* Provide technical and operational guidance on MISP implementation, including clinical management of rape (CMR) and audience-specific orientation sessions when and where feasible (e.g. for service providers, community health workers, programme staff and the affected population, including adolescents);
* Support partners to provide quality RH services by promoting and/or training of service providers on the use of existing national standards and guidelines,
* Liaise with other sectors (protection, water and sanitation, community services, camp coordination, etc.) addressing RH-related concerns;
* Support health partners to seek RH funding through humanitarian planning processes and appeals in coordination with the health sector/cluster;
* Ensure RH issues are fully integrated in the health cluster strategies and response plans;
* Strengthen evidence generation and advocacy for SRH in Yemen Crisis;

1. **RH Programme**

* Verify/ confirm existing stocks available of RH kits, RH commodities and develop needs-based request to Sana’a office;
* Engage sexual and reproductive health partners and their capacities to implement the MISP.
* Develop capacity of humanitarian actors to implement MISP for RH
* Actively participate in multi-cluster/sector initial rapid assessment (MIRA) or at minimum participate and engage in health rapid assessment component to identify needs and scale of response needed;
* Contribute to the development of CERF, CBPF and other proposals to address RH needs;
* Assess the capacity of health facilities to carry out basic and comprehensive emergency obstetric care and facilitate set-up of service delivery points if they do not exist and undertake costing the activities that are required for appropriate response;
* Collect service delivery data (sex and age disaggregated) and any additional information and data needed for providing up to date or the most current picture of the situation of sexual and reproductive health and identify gaps in services or information;
* Establish measures to protect affected populations particularly women and girls and avails clinical care for survivors of rape;
* Engage with adolescent and service providers and address the special need of adolescents for sexual and reproductive health (services and information);
* Promote availability of free condoms and ensure safe blood transfusion;
* Facilitate distribution of clean delivery kits and safe deliveries, deployment of mobile clinics based on the country context and humanitarian situation;
* Initiate the establishment of a SRH referral system to manage obstetric emergencies;
* Set up system for data collection, monitoring and reporting on the use of reproductive health kits and number of beneficiaries reached;
* Continuously assess and monitor the quality of the response and quality of service delivery including the rational use of RH kits and support the training of service providers as necessary;

**Corporate competencies**

* Commitment to UNFPA’s values on integrity, embraces cultural diversity and change.
* Results orientation and commitment to excellence; analytical and strategic thinking skills
* Excellent communication and management skills to work with government institutions, NGOs, and humanitarian partners;
* Good interpersonal skills and a committed team player

**Functional competencies**

* Ability to provide conceptual innovation to support programme effectiveness.
* Excellent administrative and organizational skills;
* Good networking and partnership building skills.

**Qualifications and experience requirements**

* Preferably, a master’s degree in medicine, social science, humanitarian, demography or other related field. Bachelor degree may be considered on exceptional basis.
* At least four years of progressive working experience in medicine / public health, social science, humanitarian or demography, experience of working with the UN is an advantage.
* Proficiency in current office software applications and aadvanced Excel skills (e.g. pivot tables, functions, etc.)
* Excellent report writing skills
* Fluency in English and Arabic.

­­­­­­­­­­­­­­UNFPA offers an attractive compensation package commensurate with qualifications and work experience. UNFPA offers equal opportunities however qualified females are strongly encouraged to apply. **This post is open to applicants of Yemen nationality only; preference will be given to applicants who are residents at the respective location.**

Please send your application quoting the vacancy number with covering letter including P11 FORM which can be downloaded from the below link:

<http://yemen.unfpa.org/P11.doc>

To: [yemen.vac@unfpa.org](mailto:yemen.vac@unfpa.org) or to UNFPA Address below:

UNFPA Hadda area – behind L’Azurde Hotel

P.O. Box 7272, Sana’a

Deadline for applications: **17 January 2019**

Please note that only short listed candidates will be considered and notified.